

**MINUTES
WESTERN SCHOOL DIVISION – BOARD OF TRUSTEES**

Call to Order: 7:00 PM

DIVISION OFFICE BOARD ROOM

Present: Brian Fransen, Steve Friesen, Steve Klassen, Barb Petkau, Robyn Wiebe
Division Office Administration: Stephen Ross, Cyndy Kutzner, Carl Pedersen, Allan Toews

1.00 AGENDA and MINUTES

1.01 Approval of Agenda

Motion #096-18 Moved that the Board approve the agenda as presented.
Wiebe / Klassen, Carried.

1.02 Adoption of Minutes

A. November 27, 2017 Regular Meeting

Motion #097-18 Moved that the Board approve the Minutes of the November 27, 2017 Regular Board Meeting.
Klassen / Friesen, Carried.

Motion #098-18 Moved that the Board move in-camera as a Committee of the Whole. (7:00 PM)
Wiebe / Petkau, Carried

2.00 COMMITTEE OF THE WHOLE (in camera) (7:00 – 7:30 PM)

Items discussed:

- A. Personnel
- D. Facilities

Motion #099-18 Moved that the Board move out of in-camera and rise and report. (7:30 PM)
Petkau / Fransen, Carried.

Invocation: Brian Fransen

3.00 PRESENTATIONS and INFORMATION (7:30 PM)

3.01 Board Learning

3.02 Delegations and Other Timed Items

A. Immigration Update

3.03 School and Division Administration Items

A. Reports

1. Staffing Activity
2. Board Priorities and Monitoring
 - a. Morden Adult Education Centre Report
 - b. Open Innovation Challenge
 - c. Web Page Update
 - d. Settlement Workers in Schools
 - e. Supervision for Growth

- f. November 30th YTD Financial Report
- 3. Programming
 - a. Board Idea Challenge
- 4. Manitoba Education
 - a. Learning for Life
- 5. Updated / New Administrative Procedures
- 6. Other Items
 - a. Healthy Minds Breakfast Program Report

B. Trustee Reports

- 1. Board Communication Committee (no report)

4.00 BOARD ACTION ITEMS

4.01 Other Items

- A. Items Arising from the Committee of the Whole
- B. LOA Requests

Motion #100-18 Moved that the Board deny the Leave of Absence request by employee #625.

Petkau / Klassen, Carried.

Motion #101-18 Moved that the Board approve the Leave of Absence request by employee #143 without prejudice.

Wiebe / Petkau, Carried.

- C. Policy 6 – 2nd Reading

Motion #102-18 Moved that the Board give Second Reading to Policy 6.
Klassen / Petkau, Carried.

- D. Senior Election Official Appointment – deferred to later in meeting

4.02 Progress Update on Board Priorities Plan

5.00 OTHER BUSINESS

5.01 Trustee Meeting Authorizations

5.02 Correspondence

- A. MSBA – Risk Management Memo
- B. MSBA – Respect in Schools Letter
- C. MSBA – 23rd National Congress on Rural Education – Call for Presentations
- D. MSBA – TADD Youth Conference
- E. MASBO – Bus Procurement Process Letter

5.03 Reminders

- A. December 25th through Monday January 1st – Division Office Closed
- B. January 8, 2018 – Regular Board Meeting
- C. January 22, 2018 – Regular Board Meeting
- D. February 5, 2018 – Committee of the Whole Meeting

5.04 Comments/Concerns

Motion #103-18 Moved that the Board break for a short recess. (8:40 PM)
Friesen / Wiebe, Carried.

Motion #104-18 Moved that the Board reconvene. (8:50 PM)
Petkau / Klassen, Carried.

Motion #105-18 Moved that the Board move in-camera as a Committee of the
Whole. (8:50 PM)
Friesen / Wiebe, Carried.

2.00 COMMITTEE OF THE WHOLE (in camera)

Items discussed:

- A. Personnel
- B. Programming
- C. Policy
- D. Facilities
- E. Other Items

Motion #106-18 Moved that the Board move out of in-camera and rise and
report. (9:35 PM)
Friesen / Fransen, Carried.

4.01 D. Senior Election Official Appointment

Motion #107-18 Moved that the Board appoint Carl Pedersen, Secretary
Treasurer, as Senior Election Official.
Petkau / Klassen, Carried.

6.00 ADJOURNMENT

Motion #108-18 Motion to adjourn. (9:35 PM)
Friesen / Wiebe, Carried.

Chairperson

Secretary-Treasurer

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Prairie Spirit S.D., City of Morden, R.M. of Stanley, C. Friesen, MLA, Parent Councils.